



WEST BENGAL POWER DEVELOPMENT CORPORATION LIMITED

(A Government of West Bengal Enterprise)

Sagardighi Thermal Power Project

PO : Manigram, P.S.: Sagardighi, Dist : Murshidabad (West Bengal) PIN – 742237

NIT No: WBDCL/Tend-Adv/CC/16-17/227/SgTPP

Date:17.09.2016

Sealed tenders in prescribed form are invited for the following job at Sagardighi Thermal Power Project from interested parties in four steps bid system.

Name of the work	Estimated Cost for one (01) years	Cost of Tender Paper	Earnest Money Deposit	Time Period
Data entry, storing and retrieval in the form of different statutory and statistical Reports”.	Rs. 16,00,000/- (Rupees sixteen lac only)	Rs. 500/- (Nonrefundable) By cash only.	Rs. 32,000/- (by demand draft/pay order)	One (01) year with a provision of extension for another six (06) months.

Step-I: Deposition of requisite amount of Earnest Money.

Step-II: Qualification bid: Submission of documents as per following qualification requirement:-

- a) Valid PAN, current IT returns, Professional Tax Registration Certificate, Service Tax Registration Certificate and Provident Fund Registration Certificate.
- a) The bidder should have credential of executing similar type of work directly under Government/quasi Govt. organization/any renowned private sector during the period of last seven years in following manners:
 - In single order – Executing value of work not less than Rs.12, 80,000/-.
 - In two orders – Executing value of work not less than Rs.8, 00,000/- individually.
 - In three orders – Executing value of work not less than Rs. 6,40,000/- individually.
- b) Audited balance sheet of last three financial years to satisfy the criteria that the average annual turnover **not less than 4.8 lakhs** and average net worth should be **positive** .

Step-III: Techno-Commercial Bid and

Step-IV: Price Bid.

Bid documents can be obtained on the basis of written application from Sr. Manager(Contract Cell), Sagardighi Thermal Power Project, WBDCL, West Bengal, during working day on submission of tender cost at our Cash Section **by cash only**.

Tenderers must deposit earnest money by demand draft/pay order in favour of ‘The West Bengal Power Development Corporation Limited’ payable at SBI, SAGARDIGHI (code 11377) in a separate sealed envelope superscribing Earnest Money, tender notice number, name of the work and due date of opening. The envelope containing earnest money will be opened first. No interest shall be paid against this earnest money.

The date of sale, receipt and opening of bids shall be as per the following schedule:

Date of Sale	: From 20/09/16 to 27/09/16 everyday (except Saturday/Sunday/holiday) up to 12-00 noon.
Pre-bid discussion	: 04/10/16 at 3-00 P.M.
Last date of Receipt/Submission	: 19/10/16 upto 3-00 P.M
Date of opening bid	: 19/10/16 at 3-30 P.M.

In case due to unforeseen reasons the date of submission & opening becomes a holiday or in case of any unavoidable circumstances whatsoever, in that event the same will be received & opened in the next working day at the same time & venue.

The Corporation reserves the right to accept / cancel any or all tenders without assigning any reason whatsoever. The WBDCL does not bind itself to accept the lowest tender and qualification of tenderer will be adjudged as per sole discretion of WBDCL authority. The validity of tender will remain effective for 4(four) months from the date of opening of Price-Bid of tender.

Sd/-
(Aloke Datta Roy)
General Manager, SgTPP/WBDCL